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## City of San Marcos

630 E. Hopkins  
San Marcos, Texas 78666

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## NEWS

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For Immediate Release

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### City Clerk Reduces Wednesday Hours--Temporarily

The San Marcos City Clerk's office, 630 E. Hopkins, will be closed during the noon hour on Wednesdays due to temporary staff shortages. The City Clerk's office handles birth and death records as well as passport applications.

The office will close from 11:45 a.m. until 1 p.m. on Wednesdays until mid- September. Regular hours on other weekdays are 8 a.m. until 4:30 p.m.

The office is short staffed due to the departure of City Clerk Sherry Mashburn, who leaves after Friday to become City Secretary in College Station. The office also has had a retirement and another employee on extended leave.

For more information, please contact the City Clerk's office at 512.393.8090.

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